

ARRANGEMENT IN SEQUENCE OF PART II ORAL EXAMINATION REQUIREMENTS FOR RE-EXAMINATION APPLICATION

CHECKLIST		
REQUIREMENTS		
Cover Page – TITLE: “Requirements for Diplomate Part II” (APPLICATION for RE-EXAM number / # ____). Name of applicant; Date of Re-Application		
General Table of Contents – Listing of the sequence in which the requirements are arranged in the compilation; <i>PAGE NUMBER</i> is required.		
- Letter of intent to retake the exam addressed to PBOG Secretary		
Application Form	<i>Photocopy of previously submitted</i> completely filled application form (with most recent picture; signatures of applicant, Regional Director <i>except NCR RD</i> , three POGS Fellows as endorsers)	
	<i>Jurat Notarization</i> (this is a CORE requirement.)	
	<i>Updated</i> PRC ID	
	Certificate of <i>good standing</i> from PMA	
	Certificate of POGS Junior Membership within 5 years	
Certificates	<p>Certificates of attendance in Postgrad/Subspecialty Courses within 12 months from the application, and after residency, recent POGS Convention, and webinars</p> <p>4 Certificates: any of the following</p> <ul style="list-style-type: none"> - POGS Annual or Midyear convention - University/hospital based postgraduate course - POGS organized postgraduate course - Subspecialty society midyear or annual convention - International Fora/ Conventions <p><i>(For 2nd and 3rd time-takers, this is <u>the only requirement if retaking WITHIN ONE YEAR</u> from failing the orals)</i></p>	
	Certification from the Dept. Chair <u>AND</u> the Medical Director that submitted cases were admitted and performed by the applicant done as *private cases* within two (2) years from the submission (Cases done during fellowship are accepted.)	
Tabulation	<p>For re-exam applications more than one year (>1year) from last Oral Exam, to Add the ff:</p> <p>FIVE (5) new Major varied OB-Gyn cases (3 Ob, 2 Gyn) done within the last two years, and with corresponding One-page Discussion proper in Arial font 12, Single-space & Portrait view</p> <p><i>(For 2nd and 3rd time-takers who failed MORE THAN ONE YEAR from the last Oral Examination, Certificate/s of Attendance are ALSO submitted.)</i></p>	
CASES	<p>FIVE Major cases (with certification/authentication from Department Chair and Medical Director)</p> <p>TABLE With seven columns (in ARIAL font 12 points, Landscape view)</p> <p>Following the “TABULATION OF CASE REQUIREMENTS/PROCEDURES”</p>	
	To reiterate, the Cases must have certification/authentication from Dept. Chair and Medical Director.	
	CASES Arranged according to the sequence in the “TABULATION OF	

	CASE REQUIREMENTS/PROCEDURES”	
	CORRECT NUMBER of cases (CORE requirement)	
	With VARIETY according to the Guide to Classification of OB- Gyn Cases (CORE requirement)	
	Done as *private cases* within two (2) years from the submission (Cases done during fellowship are accepted.)	
	<i>Accompanying/SUPPORTING Documents</i> per case are present, numbered in the sequence in the “TABULATION OF CASES”:	
	<ol style="list-style-type: none"> 1. Operative Record with Operative Technique – applicant types the <i>exact</i> contents of the operative record on a separate paper (computerized reproduction), but <i>omits</i> patient identifiers such as the name and case number. Typewritten copies in Arial font 12, portrait view. 2. Partogram (for all dystocia cases) 3. Histopathology Report - applicant types the <i>exact</i> contents of the histopathology report on a separate paper (computerized reproduction), but <i>omits</i> patient identifiers such as the name and case number. Typewritten copies in Arial font 12, portrait view. It should contain, name and signature of pathologist or records section or chair, pathology department. 	
	Accompanying supporting documents with certification/authentication from Department Chair and Medical Director	
	Applicant to Follow DATA PRIVACY POLICY: typewritten copies of operative technique (with findings) & Histopathology results (if applicable in case/s) are submitted WITHOUT PATIENT IDENTIFIERS such as name & case number (<i>Anonymized data</i>) .	
	Authenticity of all submitted documents ensured, signed and notarized (in Jurat Notarization, which is CORE requirement).	

IMPORTANT: All the above requirements must be submitted book-bound with soft cover (total of two identical book-bound copies, one for the PBOG and one receiving copy for the applicant).